



Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

SCHOOL MEMORANDUM

No. 071, s. 2025

APR 23 2025

WORK FROM HOME ARRANGEMENT ON APRIL 16, 2025

To: Chief, Functional Division
All Others Concerned

1. With reference to Memorandum Circular No. 81 signed by Lucas P. Bersamin, Executive Secretary from the Office of the President released on April 14, 2025, this Office informs all teaching-related and non-teaching personnel to follow the work from home arrangement from 8:00 in the morning to 12:00 in the afternoon, and to declare 12:00nn onwards as suspension of work.
2. However, MOOE employees who will work on April 16, 2025 must follow the official time in/out, while PSB employees may opt not to attend work on the said date.
3. In addition, all teaching-related and non-teaching personnel shall accomplish and attach their Individual Accomplishment Report in their Daily Time Record for the month of April 2025.
4. Attached is Memorandum Circular No. 81, for reference.
5. Strict compliance is directed.


MIA MARIAN TANCIONGCO, PhD
Director III
School Director

Encl.: None
Reference: as stated
To be indicated in the Perpetua Index under the following subjects

WFH SUSPENSION

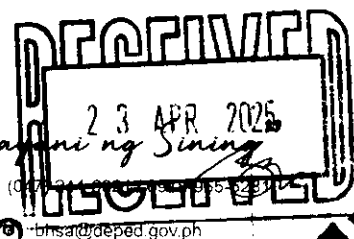
AD02 April 15, 2025



"Bayan ng Bayani, Bayani ng Sining"

Brgy. Ibaba, Bagac, Bataan

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