

### Department of Education

REGION III

#### BATAAN HIGH SCHOOL FOR THE ARTS

#### SCHOOL MEMORANDUM

No. 658, s. 2025

MAR 2 4 2025

### BHSA STRATEGIC PLANNING FOR FISCAL YEAR 2026

To: Chief Administrative Officers Chief Education Program Specialist Ali School Office Personnel All School Office Personnel All Others Concerned

- To ensure the continuous efficient performance of each division, this Office announces the upcoming Bataaan High School for the Arts Strategic Planning for fiscal year 2026 on April 28-30, 2025. This session is an important step in defining our direction for the future and ensuring that we are aligned with our goals and objectives.
- The main areas to focus on for this session are as follows: 2.
- Review Current Progress Assess the achievements, challenges, and lessons learned from the past year.
- Set Long-Term Goals Identify key objectives for the upcoming years and establish clear priorities for success.
  - Develop Action Plans Formulate actionable strategies to achieve our goals, with timelines and accountability measures.
    - Enhance Collaboration Foster a collaborative approach to problemsolving, ensuring that all perspectives are considered.
    - Align Resources and Budgets Ensure that our financial and human resources are strategically aligned with our goals.
- The session will be a collaborative effort and your input will be invaluable in shaping the future direction of our organization.
- Each Division are requested to prepare the following presentation for their respective departments:
  - a. SWOT Analysis.
  - b. Programs, Projects, and Activities (PPAs) for the fiscal year 2026.
- Additional information regarding the venue of the strategic planning will be 5. provided soon. We encourage all relevant stakeholders to actively participate and contribute to this important initiative.
- Your prompt attention to this matter is highly appreciated. 6.







Bayan ng Bayani, Bayani ng Sining"

Brgy. Ibaba, Bagac, Bataan (047) 244-6321/0918-965-5281





Year prompt astention to this matter is highly appreciated





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### BATAAN HIGH SCHOOL FOR THE ARTS

Enclosed herewith are the list of participants, technical working group, and program matrix.

Resource Person

MIA ARIANA ctor III School Director

Reference: To be indicated in the Perpetual Index Under the following subjects

MEMO

OSD01/OSD05 March, 24, 2025

Mia Adapa P. Tanciengco,

TANCIONGCO, PhD

BATAAN HIGH SCHOOL FOR THE ARTS

Position

Bepartment of Concation







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Enclosure no. 1 to SM No. \_\_\_\_\_s. 2025 appropriately appropriately

#### PROGRAM MATRIX

#### Day 1

Time	Activity	Person/Group Responsible
8:30 AM – 9:00 AM	Registration of Participants	Student Affairs Division
9:00 AM - 9:15 AM	Preliminaries	Audio Visual Presentation (AVP)
9:15 AM - 12:00 NN	Discussion of Output from Intensive Training with CCP	Cultural Center of the Philippines (CCP) – Representative
12:00 NN - 1:00 PM	France Noted by:	Technical Working Group (TWG)
School Director III  1:00 bm - 3:00 bm	with CCF	CCP - Representative
3:00 PM - 3:30 PM	Health Break/ PM Snack	TWG
3:30 PM - 5:00 PM 5:00 PM - 6:00 PM	Continuation of Discussion of Output from Intensive Training with CCP Break	CCP - Representative
6:00 PM - 7:00 PM	Dinner	TWG



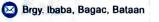




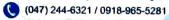


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Enclosure no. 2 to SM No. \_\_\_\_ s. 2025

#### Day 2

Time	Activity	Person/Group Responsible
08:00 AM - 8:15 AM	Preliminaries Management of Learning	Administrative Division
8:15 AM - 10:00 AM	Presentation and Critiquing of SWOT Analysis	Academic Affairs Student Affairs Administrative Division Finance Division Office of the School Director
10:00 AM - 10:15 AM	AM Snack and Health Break	TWG
10:15 AM - 12:00 NN	Presentation and Evaluation of Proposed Programs, Projects, and Activities for 2026-2028	Academic Affairs Student Affairs Administrative Division Finance Division Office of the School Director
Elmer Borlongan	Prominent Citizen	GAD/Senior Citizen/PWD DRRM BAC
1:00 PM - 3:00 PM	Continuation of	Academic Affairs
Jubet C. Mallari, PhD	Presentation and	Student Affairs
Ma. Erika Gene D. Dino	Evaluation of Proposed	Administrative Division
Eva Mari G. Salvador	Programs, Projects, and Activities for 2026-2028	Finance Division Office of the School Director
Marichu G. Tellano	Superintendent Representative	GAD/Senior Citizen/PWD DRRM BAC
3:00 PM - 3:15 PM	PM Snack and Health Break	TWG
Hom, Jose Enrique Carcia	Continuation of Presentation and Evaluation of Proposed Programs, Projects, and Activities for 2026-2028	Academic Affairs Student Affairs Administrative Division Finance Division Office of the School Director
DVISORY BOARD MEM	ERS: Position	GAD/Senior Citizen/PWD DRRM BAC
5:00 PM - 6:00 PM	Break	TWG
TAXA A CALALIA	Dinner	TWG
6:00 PM - 7:00 PM	Difficiency	11110

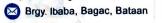








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Enclosure no. 3 to SM No. \_\_\_\_ s. 2025

#### Day 3

	Time  Viictnoon Break	Activity	Person/Group Responsible
100	8:00 AM – 8:15 AM	Preliminaries Management of Learning	Administrative Division
1.5	8:15 AM - 9:15 AM	Presentation and Evaluation of PPA's for 2026	Academic Division
	9:15 AM - 10:15 AM	Presentation and Evaluation of PPA's for 2026	Student Affairs Division
	10:15 AM - 10:30 AM	Health Break and AM Snacks	TWG Councillan rectains
	10:30 AM - 11:30 AM	Presentation and Evaluation of PPA's for 2026	Administrative Division
	11:30 AM - 12:00 NN	Presentation and Evaluation of PPA's for	Administrative Division - GAD/PWD/SC
	12:00 NN – 1:00 PM	Lunch Break Will Saldiering	TWG papersument and
	1:00 PM – 2:00 PM	Presentation and Evaluation of PPA's for	Finance Division
	2:00 PM – 3:00 PM	Presentation and Evaluation of PPA's for 2026	OSD early achievements
	3:00 PM – 3:30 PM	Presentation and Evaluation of PPA's for 2026	Student Affairs - DRRM
	3:30 PM – 4:00 PM	Presentation and Evaluation of PPA's for 2026	BAC
	4:00 PM - 5:00 PM	Synthesis Closing awarding of certificates	Academic Affairs Division

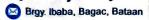


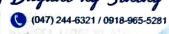






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#### TECHNICAL WORKING GROUP (TWG)

Group/Designation	Name	Position
Registration	Imelda Villanueva	Administrative Officer IV
	Christian Mangalindan	Administrative Assistant II
Venue/Food	Avegail Vicente	Administrative Officer V
	Cesiah Faith Hernandez	Administrative Officer IV
Transportation	Oliver Arevalo	Supervising Administrative Officer/OIC – CAO
	Jomar dela Cruz	Administrative Officer IV
Room assignment	Bernadette dela Cruz	Chief Administrative Officer
Documentation	Rosie Basilio	Senior Education Program
Documentation		Specialist
	Perlie Ann Samonte	Supervising Administrative Officer
		Project Development Officer III
	Margioleh Alonzo	
Certificates	Samuel Quiroz	Supervising Administrative Officer
	American Action	Education Program Specialist II
	Ma. Glenda dela Fuente	Administrative Assistant II
Monitoring and Evaluation	Hannah Grace Pedrocillo	Planning Officer I
Safety	Timi Labandilo	Nurse I
Technical	Melbourne Salonga	Information Technology Officer I
	Rennor Clavel	Information Systems Analyst
Facilitator	Raymond Caling	Planning Officer II

Enclosure no. 5 to SM No. \_\_\_\_ s. 2025



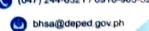














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#### REGION III BATAAN HIGH SCHOOL FOR THE ARTS

### LIST OF PARTICIPANTS

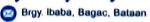
No.	NAME	DIVISION	POSITION
1	Mia Ariana P. Tanciongco	Office of the School Director	Director III
2	Raymond O. Caling		Planning Officer II
3	Hannah Grace I. Pedrocillo		Planning Officer I
4	Melbourne L. Salonga		Information Technology Officer I
5	Rennor C. Clavel		Information Systems Analyst
6	Ronald P. Bantugan	Academic Affairs Division	Chief Administrative Officer
7	Samuel A. Quiroz		Supervising Administrative Officer
8	Rosie Basilio		Senior Education Program Specialist
9	Ma. Glenda dela Fuente		Education Program Specialist II
10	Alma R. Garcia	Student Affairs Division	Chief Administrative Officer
11	Perlie Ann R. Samonte		Supervising Administrative Officer
12	Margioleh G. Alonzo		Project Development Officer III
13	Imelda Villanueva		Administrative Officer IV
14	Christian Mangalindan		Administrative Assistant II
15	Timi Labandilo		Nurse I
16	Bernadette M. dela Cruz		Chief Administrative Officer
17	Lyda V. Bantugan		Supervising Administrative Officer
18	Karen Macalinao	Division	Administrative Officer V - Budget
19	Cesiah Faith Tutol	Finance Division	Administrative Officer IV - Budget
20	Mark Jeno Gaor		Accountant III
21	Emmanuel Felicilda		Administrative Officer II
22	Oliver V. Arevalo	Administrative Division	OIC-Chief Administrative Officer
23	Romina D. Velasco		Administrative Officer V
24	Nieva Adelino		Administrative Officer V
25	Avegail Vicente		Administrative Officer V – Gen. Services











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26	Jomar dela Cruz		Administrative Officer IV - Admin
27	Joseph Aaron Macalinao		Administrative Officer III
28	Eunice Mariscal		Resource Person
29	Consuelo Zapata	CCP - Representative	Resource Person
30	Eva Marie Salvador		Resource Person
31	Ronnie Mirabuena		Resource Person
32	Dr. Vicente Villan		Resource Person















