



Republic of the Philippines
Department of Education
 REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

SCHOOL MEMORANDUM

MAR 13 2025

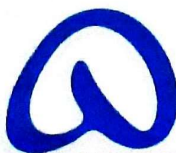
No. 054 s. 2025

To: Chief Administrative Officers
 Chief Education Program Specialist
 All School Office Personnel
 All Others concerned

Academic Affairs Schedule of Activities

1. This memorandum is issued in accordance with the school's annual academic calendar and institutional directives to ensure the smooth implementation of scheduled activities. It serves as a guide for faculty and staff to align their tasks and responsibilities with the institution's goals and objectives.
2. In line with the upcoming academic activities, please be informed of the following schedule:

Date	Activity	Persons Involved	Remarks
March 6	Faculty Meeting (PMES, Moving-Up, Patanaw)	SAO, SEPS, EPS II, MT I, FACULTY	Done
March 7			
March 8	Saturday Class Basic Ed Teachers-ADM	EPS II, SEPS, SAO CAO	
March 9	SUNDAY		
March 10	Regional Director Visit	BHSA COMMUNITY	BHSA
March 11	Submission of Grades	MT I	PSALM
March 12	Classroom Observation	SAO, SEPS, EPS II, MT I, ARTS ED TEACHERS	
March 13	Classroom Observation	JOHN CHRISTOPHER A. BAYSA	
March 13-22, 2025	Alternative Delivery Mode		
March 14	3 rd quarter PTA meeting/Card Distribution	Advisers, Teaching Personnel, EPS II, SEPS, SAO CAO	PSALM
March 15	Saturday Class- Arts Ed Class-ADM	EPS II, SEPS, SAO CAO	
March 16	SUNDAY		
March 17			BHSA
March 18	Submission of Examination with TOS	Basic Ed Teachers and Arts Ed Teachers	



"Bayan ng Bayani, Bayani ng Sining"



Brgy. Ibaba, Bagac, Bataan



(047) 244-6321 / 0918-965-5281



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March 19	Printing of 4 th quarter Examination/ Classroom Observation	ARTS ED TEACHERS MT I, Teaching Personnel EPS II, SEPS	
March 20	Classroom Observation	RUSELL ALDEN R. MANGALINDAN/ LOURRIE MEY F. LIBO-ON NEALE OLIVER V. BONBON/ RENEILL H. ESCONDE Teaching Personnel EPS II, SEPS	ONLINE
March 21			
March 22	Saturday Class-Basic Ed Class-ADM	EPS II, SEPS, SAO CAO	
March 23	SUNDAY		
March 24	3 rd PTA Conference and General Assembly/ Performance Task Making	Teaching Personnel EPS II, SEPS, SAO, CAO	PSALM
March 25	Performance Task / Classroom Observation	JAYSON T. SARMIENTO Teaching Personnel EPS II, SEPS	
March 26	Performance Task	Basic Ed Teachers and Arts Ed Teachers	
March 27	Performance Task	Basic Ed Teachers and Arts Ed Teachers	
March 28	Performance Task	Basic Ed Teachers and Arts Ed Teachers	
March 29	Saturday Class- Arts Ed Teachers-Face to Face Classes	EPS II, SEPS, SAO CAO	
March 30	SUNDAY		
March 31			
April 1	4th Quarter Examination-Grade 10	Basic Ed Teachers and Arts Ed Teachers	PSALM
April 2	4th Quarter Examination-Grade 10	Basic Ed Teachers and Arts Ed Teachers	
April 3	4th Quarter Examination-Grade 7-9	Basic Ed Teachers and Arts Ed Teachers	
April 4	4th Quarter Examination-Grade 7-9 Submission of Grades	Basic Ed Teachers and Arts Ed Teachers	
April 6	Saturday		
April 5	Sunday		
April 7	Reading of forms for grade 10	School Checking Committee, Grade 10 Adviser	BHSA
April 8	Deliberation of Honors	Awards Committee, Advisers, SAO, SEPS, EPS II, MT I	BHSA
April 9	HOLIDAY		
April 10	READING OF FORMS FOR GRADE 7-9 Patanaw Dress Rehearsals	School Checking Committee, Grade 7-9 Advisers, / BHSA Teaching and Non-teaching Personnel	BHSA/ Pavillion Tourism
April 11	PATANAW	BHSA Community	Pavillion Tourism
April 12	Saturday		
April 13	Sunday		



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April 14	Preparation for Moving Up and Recognition	Grade 10 Completers, Teaching Personnel	BHSA
April 15	Recognition/moving up	Grade 10 Completers, Parents, School Personnel and Officials	Tourism-Pavillion

3. All concerned faculty and staff are expected to participate accordingly. Kindly coordinate with the Academic Affairs Office for any clarifications or additional instructions.
4. Your cooperation and commitment to these activities are highly appreciated.
5. For strict compliance.


MIA ARIANA P. MANCIONCCO, PhD
Director
School Director

Encl: As stated

Reference:

To be included in the Perpetual Index
Under the following subjects

ACADEMIC SCHEDULE OF ACTIVITIES
AAO1 / March 13, 2025