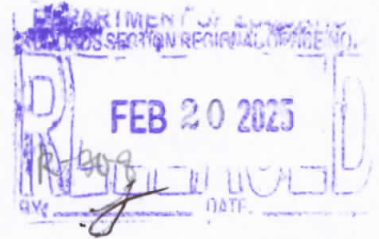




Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM

No. 091, s. 2025

**DISSEMINATION OF MEMORANDUM ON THE IDENTIFICATION
OF LIBRARY AND INNOVATION HUB**

To : Schools Division Superintendents
Education Program Supervisors – Learning Resource
Librarians
All others concerned

1. For the information and guidance of all concerned, enclosed is **DM-CT-2025-036, re: Identification of Library and Innovation Hub.**
2. The Office of the Undersecretary for Curriculum and Teaching requests Schools Division Offices with Library Hubs to submit details as stipulated in the enclosed memorandum via email to Mr. Marlon G. Ompoc, Librarian II of the Bureau of Learning Resources – Quality Assurance Division (BLR-QAD) at marlon.ompoc@deped.gov.ph copy furnished the Regional Office 3 Learning Resource Management Section (RO3-LRMS) at lrmids.ro3@deped.gov.ph on or before February 20, 2025.
3. Based on the current physical structure of the existing library hubs, the Regional Office through the LRMS shall recommend a pilot Library and Innovation Hub as outlined in the attached memorandum.
4. Immediate and wide dissemination of this Office Memorandum is earnestly desired.

RONNIE S. MALLARI, PhD, CESO V
Regional Director

Encl.: As stated

References: DM-CT-2025-036 - Identification of Library and Innovation Hub

To be indicated in the Perpetual Index
under the following subjects:

INNOVATION HUB

LIBRARY HUB

CLMD1/LRMS1
February 19, 2025

To send feedback
regarding any of
our services,
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Address: Matalino St. D.M. Government Center, Maimpis,
City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89
Email Address: region3@deped.gov.ph
Website: <https://region3.deped.gov.ph/>



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-036

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
LEARNING RESOURCE SUPERVISORS
LIBRARIANS

FROM : **JANIR T. DATUKAN**
Assistant Secretary for Curriculum and Teaching
Officer-in-Charge
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **IDENTIFICATION OF LIBRARY AND INNOVATION HUB**

DATE : **February 11, 2025**

This is in reference to the proposal to transform existing library hubs into a *Library and Innovation Hub (LIH)*. This transformation is envisioned to support the schools in addressing the demand for 21st century learning where participatory learning happens to foster creativity of the learners. It shall serve as a support facility to the limited school library services and resources. The LIH is envisioned to serve as well as a digital media laboratory aside from being a warehouse of print, non-print SLRs, and equipment with high monetary values (which cannot be provided to individual schools) where learners and teachers can experience which includes features and services that shall include but not be limited to the following:

1. **Mobile Library Services.** Deliver to and collect learning resources from the school libraries;
2. **Makerspace.** A venue for hands-on, creative ways for learners to design, experiment, and invent as they engage with the variety of tools and technology where learners can create projects through programming, recording, editing, etc. that uses any combination of art and technology or both high tech and no tech tools;
3. **Collaboratory.** A provision of a library space that promotes collaboration, group discussions, and a training venue for teaching and learning with state-of-the-art smart technologies;
4. **Venue for various learning resources processes.** A place for market scoping for school library collection development and other learning resources processes;
5. **Promotion of Media and Information Literacy.** The 21st century learning needs for library staff that teach media and information literacy through complimentary, supportive, and team efforts; and
6. **Access to digital learning resources, data conversion, and creation of digital contents.** A facility to access hub-based subscribed digital learning

resources, use of editing software, access to education robotics tools, virtual reality, and the like.

Relative to the proposal for the innovation of the library hub, we are humbly requesting the respective Schools Division Offices (SDOs) to submit the following details per library hub:

1. Page 1.
Complete address of the Hub:
Schools Division Office:
Region:
Building Floor Area Floor in Square Meters:
One (1)/Two (2) Storey:
One (1) Front and one (1) back photo of the library hub building
2. Page 2. One (1) Left and one (1) Right side photo of the library hub building
3. Page 3. One (1) photo in each of the 4-corner view of the library hub building
4. Page 4. Layout indicating the library sections
5. Description of the library sections with the following signatories: Prepared by the Library Hub librarian, reviewed by the SDO librarian, and noted by the LR Supervisor

Please email the scanned copy of the above information (in pdf format, A-4 Size) to **Mr. Marlon G. Ompoc**, Librarian II, of the BLR-Quality Assurance Division (BLR-QAD) at marlon.ompoc@deped.gov.ph copy furnished the Regional Office-Learning Resource Management Section (RO-LRMS) Office. We would appreciate receiving your email on or before **February 20, 2025**.

Based on the current physical structure of the existing library hubs, the regional office is hereby requested to recommend which of these hubs shall serve as proposed pilot *Library and Innovation Hub*. This facility shall basically have the circulation section with storage for the print SLRs and Science and Mathematics equipment, laboratories such as a makerspace, digital media lab which features recording, broadcasting, creative imaging, and a convertible collaboratory area for various learning resource processes to be conducted such as book fairs, a temporary storage space of the delivered SLRs for schools, and venue for seminars. The Bureau of Learning Resources (BLR) shall provide these materials and equipment to all the pilot Library and Innovation Hub.

For your consideration and appropriate action.