



Republic of the Philippines
Department of Education

REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

MAR 04 2025

SCHOOL MEMORANDUM

No. 044 s. 2025

**SUBMISSION OF THIRD QUARTER GRADING SHEETS
AND QUARTERLY DISTRIBUTION OF CARDS**

To: Chief Administrative Officers
Chief Education Program Specialist
All School Office Personnel
All Others concerned

1. This office notifies everyone involved of the grade submission and quarterly card distribution in accordance with DepEd Order No. 009, 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025).
2. The grading sheets will be submitted to the Education Program Specialist/Senior Education Program Specialist on March 10, 2025, and the advisers will receive the grading sheets the following day.
3. The grading sheets should be printed in hard copy (three copies) and signed by the EPS/SEPS before being distributed to the advisers.
4. The Parent-Teacher Conference and Card Distribution will take place on Saturday, March 15, 2025, from 1:00 PM to 3:00 PM.
5. Immediate dissemination and compliance with this Memorandum are desired.

MIA ARIANA P. MANCIONGCO, PhD

Director III

School Director

Encl: NONE

Reference: DO No. 09 s, 2024

To be included in the Perpetual Index

Under the following subjects

GRADES SUBMISSION PARENT-TEACHER CONFERENCE

AA03 / March 04, 2025



"Bayan ng Bayani, Bayani ng Sining"

✉ Brgy. Ibaba, Bagac, Bataan

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