



Republic of the Philippines  
**Department of Education**  
REGION III  
**BATAAN HIGH SCHOOL FOR THE ARTS**

**SCHOOL MEMORANDUM**  
No. 040 s. 2025

FEB 27 2025

To: Chief Administrative Officers  
Chief Education Program Specialist  
All School Office Personnel  
All Others concerned

***PAK-sulay (BEST: BHSA Entrance Screening Test)***  
**CONDUCT OF PROVINCIAL ONSITE AUDITIONS**

1. This Office informs all concerned parties about the upcoming Provincial Onsite Auditions for the *PAK-luhay (BEST: BHSA Entrance Screening Test)*, which will take place on March 3 and 4 at *Bulwagan ng mga Bayani at Banal* at Schools Division Office of Bataan, Abucay, Bataan and Open House provincial audition at BHSA Conference Hall on March 26 and 27.
2. The annual region-wide comprehensive arts audition at BHSA is a pivotal component of our commitment to identifying and nurturing the artistic talents of young individuals. This initiative is designed to align with Republic Act 11190, which establishes the Bataan High School for the Arts as a ***premier institution for arts education***.
3. The admission team will be responsible for providing applicants with all necessary details regarding the location, time, and other essential coordination.
4. All arts teachers, select students, and select personnel are required to be involved in facilitating the auditions. This involvement aligns with our strategic direction to model resilient and flexible learners as part of our recruitment strategies.
5. A select Logistics committee shall be assigned to manage the audition logistics and the Publicity committee will be responsible for creating and distributing necessary publication materials.



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6. The list of Partially Qualified Applicants shall be released on March 7 following careful deliberation, the usage of arts rubrics, and submission to the Office of the School Director.
7. Please find attached the list of personnel assigned to assist in the audition process.
8. This memorandum shall also serve as a Travel Authority of the participants.
9. Immediate dissemination of and compliance with this Memorandum is desired.

**MIA ARIANA P. TANCIONGCO, PhD**

Director III  
School Director

Encl: As stated

Reference:

To be included in the Perpetual Index

Under the following subjects

ADMISSIONS PROGRAMS

SA05 / February 26, 2025





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(Enclosure No. 1 to School Memorandum No. \_\_\_\_ s. 2025)

**ADMISSION COMMITTEE  
 SY 2025 - 2026**

	<b>NAME</b>	<b>DIVISION</b>	<b>POSITION</b>	<b>COMMITTEE</b>
	Mia Ariana P. Tanciongco	Office of the School Director	School Director III	
1	Rennor Clavel		Information System Analyst II	Technical Support Committee
2	Hannah Grace Pedrocillo		Planning Officer I	Public Relations/Publicity Committee
3	Ronald Bantugan	Academic Affairs Division	Chief Education Program Specialist	Scoring Committee
4	Samuel Quiroz		Supervising Education Program Specialist	Scoring Committee
5	Rosie Basilio		Senior Education Program Specialist	Scoring Committee
6	Ma. Glenda Dela Fuente		Education Program Specialist	Registration Committee
7	Aubrey Savet		Special Education Teacher I	Arts Education Committee
8	Ma. Erike Gene Dino		Special Education Teacher I	Arts Education Committee
9	Erwin Cupla		Special Education Teacher I	Arts Education Committee
10	Michelle Collado		Special Education Teacher I	Arts Education Committee
11	Ma. Erika Gene Dino		Special Education Teacher I	Arts Education Committee
12	Guilito Macatuggal		Special Education Teacher I	Arts Education Committee
13	Alma R. Garcia	Student Affairs Division	Chief Administrative Officer	Admission Committee (TWG)
14	Perlie Ann R. Samonte		Supervising Administrative Officer	Public Relations/Publicity Committee





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15	Margioleh G. Alonzo	Administrative Division	Project Development Officer III	Admission Committee (TWG) Program Committee
16	Imelda Villanueva		Administrative Officer IV	Registration Committee
17	France Joy Bonagua		Dentist I	Registration Committee
18	Louisa Dawn De Guzman		Nutritionist Dietician	Registration Committee
19	Christian Mangalindan		Administrative Assistant II	Technical Support Committee
20	Christian Rodriguez		Administrative Officer I	Technical Support Committee
21	Marilyn Guevarra		Administrative Officer I	Technical Support Committee

**SUPREME SECONDARLY LEARNER GOVERNMENT SCHOLARS COMMITTEE**

	POSITION	NAME	GRADE LEVEL
22	PRESIDENT	MARIA ISABEL G. PAGUIO	Grade 10
23	VICE PRESIDENT	FIONA BIANCA N. SANCHEZ	Grade 9
24	SECRETARY	JOELLA BEATRIZ N. MANALILI	Grade 10
25	TREASURER	ELISHA B. TRAJANO	Grade 9
26	AUDITOR	JAMES CARL S. GONZALES	Grade 8
27	PUBLIC INFORMATION OFFICER	J-MARK Q. SANTOS	Grade 9
28	PROTOCOL OFFICER	ASHELYHEART A. DASIGAN	Grade 9
29	GRADE 11 REPRESENTATIVE	KEISHA CLARIN E. CAPARAS	Grade 10
30	GRADE 10 REPRESENTATIVE	MICAH ELLA NICOLE A. BUISING	Grade 9
31	GRADE 9 REPRESENTATIVE	RHIAN MARY JOY R. MANACMOL	Grade 8
32	GRADE 8 REPRESENTATIVE	ARIA JAMES G. ARELLANO	Grade 7



*"Bayan ng Bayani, Bayani ng Sining"*

Brgy Ibaba, Bagac, Bataan

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**Provincial/Regional Auditions Committees for Bataan High School for  
the Arts' Applicants for SY 2025 - 2026**

1. Admission Committee (Technical Working Group)  
**Responsibilities:** Oversee the overall coordination of the audition process, including scheduling, venue preparation, and ensuring all necessary materials and equipment are available.
2. Registration and Program Committee  
**Responsibilities:** Manage applicant check-in, verify personal information, collect required documents, distribute audition brochures to participants, and usher applicants to specific arts specialization
3. Technical Support Committee  
**Responsibilities:** Provide technical assistance with audio-visual equipment, manage the setup of instruments and microphones, and ensure smooth operation of all technical aspects during auditions.
4. Scoring Committee  
**Responsibilities:** Tally the scores of applicants based on assessments provided by the judging panel, maintain confidentiality and accuracy of scores, and ensure timely reporting of results to the selection board.
6. Arts Education Committee (Judging Panel)  
**Responsibilities:** Evaluate the performances of applicants based on predetermined criteria, provide constructive feedback, and submit scores to the Scoring Committee.
7. Public Relations/Publicity Committee  
**Responsibilities:** Handle communications with applicants and their families, manage inquiries, and disseminate information about the audition process and outcomes.
8. Scholars Committee  
**Responsibilities:** Assist with the registration, aid young applicants, and take part in the preliminary through sharing remarkable BHSA anecdotes.



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(Enclosure No. 2 to School Memorandum No. \_\_\_\_ s. 2025)

**PROGRAM MATRIX**  
**CONDUCT OF ONSITE AUDITION/VALIDATION**  
*Experience the BEST Era, Experience BHSA*

No.	PROGRAM	TIME	SPECIFICS	COMMITTEE/S-IN-CHARGE	REMARKS
	Waiting Area	07:30 AM - 08:00 AM	Video Standby	Technical Committee and Public Relations/ Publicity Committee	Show: <ul style="list-style-type: none"> <li>- Promotional Video</li> <li>- Free-vileges</li> <li>- BLMCE Taiwan Performance</li> </ul> Display: <ul style="list-style-type: none"> <li>- Tarp announcement</li> <li>- Standee, tarp</li> </ul>
1.	<b>Registration</b>	07:30 AM - 08:00 AM	Registration per specialization	Registration Committee	Distribute: <ul style="list-style-type: none"> <li>- Application form</li> <li>- Flyers &amp; brochures</li> </ul> Prepare: <ul style="list-style-type: none"> <li>- Projector</li> <li>- PPT</li> </ul> Assistance by: <ul style="list-style-type: none"> <li>- Scholars Committee</li> </ul>
2.	<b>Orientation</b>	08:00 AM - 08:30 AM	Prayer via AVP	Technical Committee	
			Region III Hymn via AVP	Technical Committee	
			Bataan Hymn via AVP	Technical Committee	
			BHSA Introduction	Host	
			Introduction & Acknowledgem ent of Partners & Schools	Host	State: <ul style="list-style-type: none"> <li>- Partners (Region 3, SDO</li> </ul>





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					Bataan, districts, etc.)
			Free-vileges	Host	
			Audition Process	Host	Remind: <ul style="list-style-type: none"> <li>- Final Screening</li> <li>- Follow and like BHSA's FB page</li> <li>- Conduct of Sensing (Sining Tagpuan)</li> </ul>
			BHSA BESTies: Scholars' Journey	Scholars Committee	
<b>BREAKOUT SESSIONS</b>					
3.	<b>Concurrent Auditions</b>	09:00 AM – 03:00 PM	Creative Writing	Michell F. Collado	Prepare: <ul style="list-style-type: none"> <li>- For audition: coupon bond, yellow pad, pencil, ballpen, c/o GS</li> <li>- Print audition rubrics</li> <li>- Signages</li> <li>- Envelope per specialization for consolidation of application form</li> </ul>
			Dance	Erwin Cupla	
			Music	Liza Marie Nery	
			Media Arts	Guilito B. Macatuggal	
			Theater Arts	Aubrey Savet	
			Visual Arts	Erika Gene D. Dino	
4.	<b>Deliberation</b>	03:00 PM – 05:00 PM	Validation of application form & scoring of applicants	Arts Committee Scoring Committee	Collate accomplished scoring sheet and submit to



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					admissions committee (TWG)
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### Notes for Arts Audition Program

1. *Schedule*: Applicants will be accommodated for auditions until 3:00 PM. Each batch will be accepted as they arrive.
2. *Call Time*: All committees are expected to be present at the venue by 08:00 AM.
3. *For registration Committee*: Kindly inform and update the arts teachers about the arrival of applicants. Ensure smooth communication and efficient processing during registration.
4. *Venue Coordination*: Communicate with the location management to ensure the provision of necessary tables, chairs, and TV or LCD projector, if available, for the registration and waiting areas.
5. *Technical Requirements*: Bring and set up all necessary technical equipment, including microphones, speakers, extension cords, LCD projector, printers, and coupon bonds. Ensure all equipment is fully functional prior to the start of the auditions.
6. *As to food stipend*: As per the board resolution, the food stipend for the eleven (11) scholars will be converted into cash and distributed accordingly.
7. *For the school's logistics committee*: Assist with the transportation needs of students from the PSALM Conference and Hotel to the Schools Division Office (SDO) Bataan and back on March 03 and 04. Ensure all transportation arrangements are confirmed and communicated to the students in advance.