



Republic of the Philippines  
**Department of Education**

REGION III  
**BATAAN HIGH SCHOOL FOR THE ARTS**

**SCHOOL MEMORANDUM NO. 013, S. 2025**

**JAN 22 2025**

**TO:** BHSa Teachers and Students Non-Teaching Staff  
All Others Concerned

**FROM:** **MHA ARIANA P. TANCIONGCO, PhD (c)**  
School Director/Director III

**RONALD Y. BANTUGAN**  
Chief Program Specialist  
Academic Affairs Division

**SUBJECT: Schedule of Classroom Observations for the 3rd and 4th Quarters of SY 2024-2025**

**DATE:** January 10, 2025

In line with our commitment to maintaining and improving the quality of instruction, please be informed that classroom observations for the 3rd and 4th quarters will be conducted on the following dates:

- **3rd Quarter Observations:** [January 13-February 28, 2025]
- **4th Quarter Observations:** [March 10-April 11, 2025]

The primary purpose of these observations is to provide Technical Assistance to teachers. Feedback and recommendations will be aimed at enhancing instructional practices, ensuring alignment with the MATATAG Curriculum of Grade 7, K to 12 and Most Essential Learning Competencies (MELCs), and fostering professional growth.

**Guidelines for Classroom Observations:**

1. Observations will be conducted by [specify observers: school head, master teachers, or subject coordinators].
2. Observed lessons should align with the MATATAG Curriculum of Grade 7, K to 12 and Most Essential Learning Competencies (MELCs) and the current curriculum.
3. Teachers are tasked required to prepare lesson plans and relevant materials in advance.
4. Feedback and recommendations will be provided after each observation to support professional growth.



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5. The detailed schedule and assigned observers for each class will be communicated through group chat.

For inquiries or concerns, feel free to contact the Academic Affairs Division.

Thank you for your cooperation and dedication to delivering quality education.